



**City of Ithaca
City Council
Regular Meeting Agenda
Tuesday, May 7, 2024 @ 7:00 PM**

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Approval of Minutes: Regular Meeting April 16, 2024 & Special Meeting April 23, 2024
4. Approval of Agenda (including the Consent Agenda)
5. Public Comments (General comments, including items on this Agenda)
6. *Consent Agenda (Roll Call Vote)
 - a. City Manager's Written Report
 - b. Claims and Accounts
 - c. Correspondence – Event Flyers
7. Department/Committee Reports (*none*)
8. City Manager Comments
9. Unfinished Business (*none*)
10. New Business
 - a. 2023 Annual PC & ZBA Report
 - b. Alcoholic Liquor Permit Request – IPC Event
 - c. Gwinner Street Sidewalk
 - d. DDA Budget Request
 - e. Introduction of 2024-2025 Fiscal Year Budget
 - f. 2024 DWSRF Project Funding Terms
11. Public Comments
12. Announcements
13. Adjournment

Cathy Cameron
City Clerk

**All matters listed under Item 6, Consent Agenda, are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

**CITY OF ITHACA
CITY COUNCIL MEETING
April 16, 2024
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was Lt. Leonard.

Absent was none.

Audience in attendance was Ted & Becky Hamilton.

Moved by Andrew, second by Hubbard to approve the minutes of the regular meeting held April 2, 2024. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Koppleberger, second by Andrew to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. Becky Hamilton introduced herself as a member of the Durand Lions Club. She is working with members of the Ithaca Lions Club to boost membership, fundraising opportunities and community projects.

Consent Agenda

Moved by Hubbard, second by Jerome to approve the consent agenda items as listed:

- **City Manager's written report, which included updates and information on Downtown Progress, DWSRF FY 2024, Seasonal Hires, G.A.S., AYSO, City Hall entry door, Administrative Consent Order and Special Meeting.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49724-49759 and Payroll Checks #16895-16899, DD #2838-2849, EFT #1793-1797 as listed in the Check Register Book.**
- **Correspondence received was Gratiot County Child Advocacy, G.A.S. and Library Minutes.**

Motion carried by Roll Call Vote:

Ayes: (7) Koppleberger, Roethlisberger, Andrew, Endter, Hubbard, Jerome, Baublitz

Nos: (0) None

Absent: (0) None

Committee/Department Reports

Lt. Leonard reported on the quarterly activity of the Ithaca Unit covering January through March 2024. The monthly activity report for March was provided.

Moved by Hubbard, second by Koppleberger to receive the Ithaca Unit 1st Quarter 2024 verbal report and the March 2024 written report. Motion carried.

Manager Conn inquired if there were any questions on the 3rd Quarter of Fiscal Year 2023-2024 reports provided by Treasurer Fandell. There were none.

Moved by Andrew, second by Hubbard to receive the Financial Report for the 3rd Quarter of Fiscal Year 2023-2024 and place on file. Motion carried.

City Manager Comments

Manager Conn reported that the Downtown LCR project is running on schedule. EGLE informed him to expect the Administration Consent Order Agreement to take a minimum of two or three months to draft. Progress updates will continue to be provided.

Unfinished Business

Manager Conn requested a final determination on the fate of the Woodland Park Playscape. Discussion was held. It was the consensus of the council that the aging wood structure has become a safety hazard and should be removed. Council suggested a committee of community volunteers be formed to participate in the development of a new playground.

Moved by Andrew, second by Hubbard to demolish the Woodland Park Playscape, replacing it with a new playground. Motion carried.

New Business

Mayor Baublitz requested a public hearing be set for May 21, 2024 for the 2024-2025 Fiscal Year Budget.

Moved by Hubbard, second by Jerome to set the 2024-2025 Fiscal Year Budget public hearing for May 21, 2024 at 7:00pm or soon thereafter as the agenda allows. Motion carried.

Manager Conn presented amendments to the 2023-2024 Fiscal Year Budget.

Moved by Hubbard, second by Koppleberger to approve the amendments to the 2023-2024 Fiscal Year Budget as presented. Motion carried.

Clerk Cameron presented the delinquencies to be placed on the 2024 Summer Property Tax Roll and requested authorization for Treasurer Fandell to do so. There were eight delinquent utility accounts and ten delinquent invoices for a total of \$2,210.82.

Moved by Andrew, second by Endter to place the delinquent utility and invoice amounts on the 2024 Summer Property Tax Roll in the total amount of \$2,210.82. Motion carried.

Manager Conn reported that three proposals were received for the City Hall HVAC replacement. The lowest proposal was submitted by Smith Mechanical in the amount of \$21,000. Recommendation is to award the bid to Smith Mechanical.

Moved by Hubbard, second by Koppleberger to award the bid for the City Hall HVAC replacement to Smith Mechanical in the amount of \$21,000. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

There was none.

Moved by Hubbard, second by Jerome to adjourn. Motion carried.

The meeting adjourned at 7:38pm.

Cathy Cameron, City Clerk

CITY OF ITHACA
CITY COUNCIL SPECIAL MEETING
April 23, 2024
7:00 PM

The special meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was none.

Additional staff present was City Treasurer Barbara Fandell, Water/Sewer Superintendent Jarred Waldron and DPW Superintendent Brandon Smith.

Audience in attendance was Aaron Wendzel with ROWE PSC, Will DeVuyst, George Bailey and Shannon McKnight.

Mayor Baublitz asked for approval of the agenda.

Moved by Hubbard, second by Endter to approve the agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. There was none.

New Business

Mayor Baublitz requested a motion to open the public hearing for the Clean Water State Revolving Fund Project.

Moved by Andrew, second by Hubbard to open the public hearing at 7:01pm. Motion carried.

Manager Conn introduced Aaron Wendzel with ROWE Professional Services Company.

Mr. Wendzel presented the Clean Water State Revolving Fund project plan. The state revolving fund offers low interest loans for financing of projects, potential grants for funding projects and requires a project plan to analyze project alternatives in addition to holding a public hearing to receive comments and answer questions. This process does not commit the city to any project or taking the loan. The city has identified areas of aging infrastructure that need to be addressed based upon inspection and the city capital improvement plan. The proposed project locations are Union Street Sanitary Sewer (Center to Barber). The objective is to replace aging infrastructure in poor condition, reduce potential of PFAS entering the sanitary sewer, reduce inflow/infiltration and reduce probability of future violations. Mr. Wendzel explained the three alternatives to choose from: 1) No Action (*zero cost*); 2) Optimum Performance (*\$5.5 million*); or 3) Regionalization (*\$9.7 million*).

Alternative 2) Optimum Performance was selected as it met the objectives and has a lower up-front cost.

- Replace existing sanitary sewer on Union Street
 - Reduce inflow/infiltration
 - Reduce potential of PFAS entering the sanitary sewer
 - New sewer

The proposed project financing would come from the State Revolving Fund Loan Program. The city is looking at a thirty (30) year loan period which is approximately \$13-\$14 per month, per user, over the life span of the loan. This also depends on potential loan forgiveness and use of existing rates and funds.

The residents in attendance did inquire on certain aspects of the project and received informative answers from Mr. Wendzel as well as from Water/Sewer Superintendent Waldron.

Discussion was held.

Moved by Koppleberger, second by Hubbard to close the public hearing at 7:25pm. Motion carried.

Mayor Baublitz presented Resolution 2024-10: CWSRF Project Plan FY25.

Moved by Andrew, second by Koppleberger to adopt Resolution 2024-10: CWSRF Project Plan FY25.

Motion carried by Roll Call Vote:

Ayes: (7) Andrew, Endter, Hubbard, Jerome, Koppleberger, Roethlisberger, Baublitz

Nos: (0) None

Absent: (0) None

Abstain: (0) None

Public Comment

Mayor Baublitz asked for public comments. There was none.

Moved by Hubbard, second by Jerome to adjourn. Motion carried.

The meeting adjourned at 7:27pm.

Cathy Cameron, City Clerk



CITY OF ITHACA, MICHIGAN
City Manager Report to the City Council
May 7, 2024

1. **HYDRANT FLUSH**: The water/sewer department will be performing our spring hydrant flushing on May 13th and 16th.

2. **WESTWIND ESTATES**: We have seen some interest in a couple of our Westwind lots. Our realtor is working with one family on the possibility of purchasing, and the city on what is required in the subdivision. I also received a call on a lot that is not “up for sale.” This is the lot at the corner of Westwind Lane and Leeward Court.

3. **DOWNTOWN LCR PROJECT**: Isabella Corporation is ahead of schedule on the Commercial LCR project downtown. Due to the rain on Friday, May 3rd, the street cuts will be repaved on Saturday. The block will be closed between 6:00 a.m. – 12:00 p.m. Overall, the project went very well and while we hate to interfere with our business’ daily routines this project was necessary. We are very pleased with the work, professionalism, and efficiency that Isabella Corporation demonstrated in opening back up our downtown as quickly as possible.

4. **WOODLAND PARK ROAD**: Central Concrete is planning to start the Woodland Park repaving on May 14th. We will be closing the park down for two weeks (May 13 – May 24) for this project.

5. **GWINNER STREET PROJECT**: In trying to expedite the work that remains on Gwinner Street we have been working with our contractors on the possibility of tightening up the schedule of the various projects yet to be completed. The plan should expedite the construction relief for the residents along Gwinner and save the city money on the project’s entirety. Below is the estimated timeline that we set up.

- A. DPW is currently working on the restoration from this past years new watermain and LCR replacement projects.
- B. Isabella Corporation plans to move over to Gwinner St. and install the new storm drain as soon as they are completed with the downtown LCR project. (Week of May 6th)
- C. Seifert Concrete will be replacing sidewalks before the street is paved to alleviate unnecessary wear and tear on the new street.
- D. Central Asphalt will pulverize Gwinner Street upon completion of the Woodland Park Road Pulverizing
- E. Central Asphalt will then come back and pave Gwinner after they pave the park road.
- F. Final Gwinner Street restoration will begin.

6. SUMMER HOURS: The summer hours begin the week of May 6th. DPW will go to four tens' (Monday – Thursday 6:00 AM – 4:00 PM). Office staff will extend work hours Monday-Thursday and City Hall will close at noon on Friday's.

7. PLAYSCAPE: We have informed everyone that the playscape is closed and they have until May 12th to retrieve playscape pickets bearing their names. Some of the swings have been repurposed in other play areas of the park and I plan to save the Woodland Wonderland sign and a couple of benches that are in good shape. We have found a couple of people that may be interested in being on a committee to develop a plan for a new "playscape."

8. CPR AND FIRST AID STAFF TRAINING: We have scheduled CPR and First Aid training for city employees and some board members in the morning on May 21st. City Hall and the Library will be closed that morning for the training.

8. WASTE MANAGEMENT: Waste Management changed the day of our city-owned dumpster's waste removal from Friday to Tuesday. This only includes the city dumpsters located at the DPW garage, McNabb Park, Firehall and the block downtown bins. It will not change the residential pick-up.

10. CHAMBER COMMUNITY CELEBRATION: The annual chamber awards dinner was a big success. They did a great job putting on the event! Congratulations to Vicki Thumb for being named Ithaca Person of the Year. ZFS Ithaca also received an award as the first annual Large Business of the Year. Congratulations to them and all the other winners.

Respectfully submitted,
Jamey Conn

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
04/25/2024	GEN	49760	1610	GRATIOT AREA CHAMBER OF	45.00
05/08/2024	GEN	49761	0089	A-1 TRUCK PARTS, INC.	47.73
05/08/2024	GEN	49762	0280	ALMA TRUE VALUE HARDWARE	1,063.52
05/08/2024	GEN	49763	1748	APPLIED INNOVATION	639.39
05/08/2024	GEN	49764	2580	AUTO VALUE ITHACA	223.67
05/08/2024	GEN	49765	7510	BLACKSTONE PUBLISHING	211.23
05/08/2024	GEN	49766	7551	BRODART CO	20.62
05/08/2024	GEN	49767	1453	CENGAGE LEARNING INC / GALE	365.41
05/08/2024	GEN	49768	7397	CHERRY LAKE PUBLISHING	128.85
05/08/2024	GEN	49769	0806	CINTAS CORP.	220.52
05/08/2024	GEN	49770	7479	CLEANING SOLUTIONS	550.00
05/08/2024	GEN	49771	7296	CMS INTERNET LLC	376.58
05/08/2024	GEN	49772	7376	COUGHLAN COMPANIES LLC	257.44
05/08/2024	GEN	49773	1023	DBI HOLDING CO.	85.98
05/08/2024	GEN	49774	1610	GRATIOT AREA CHAMBER OF	70.00
05/08/2024	GEN	49775	1820	HUB'S D&J TIRE SERVICE	31.75
05/08/2024	GEN	49776	7552	HUYCK CROP SPECIALTIES LLC	240.00
05/08/2024	GEN	49777	1991	ITHACA DDA	25.00
05/08/2024	GEN	49778	7537	KCI - KENT COMMUNICATIONS INC	700.56
05/08/2024	GEN	49779	2087	NAPA AUTO PARTS	207.88
05/08/2024	GEN	49780	2683	PARAGON LABORATORIES INC	1,908.00
05/08/2024	GEN	49781	2742	PITNEY BOWES INC	82.99
05/08/2024	GEN	49782	0092	QUILL LLC	307.22
05/08/2024	GEN	49783	2970	ROWE PROFESSIONAL SERV COMPANY	6,257.50
05/08/2024	GEN	49784	2998	SCHOLASTIC LIBRARY PUBLISHING	154.13
05/08/2024	GEN	49785	3028	SELF SERVE LUMBER CO.	203.36
05/08/2024	GEN	49786	7508	SPENCER BARRETT	75.00
05/08/2024	GEN	49787	7167	STATE INDUSTRIAL PRODUCTS	2,394.93
05/08/2024	GEN	49788	2826	TOWN & COUNTRY GROUP	375.43
05/08/2024	GEN	49789	7398	TRINITY TRUCK & TRAILER SERVICE	133.90
05/08/2024	GEN	49790	3220	TWIN CITY LANDSCAPE INC	103.00
05/08/2024	GEN	49791	7206	ULINE	911.54
05/08/2024	GEN	49792	0241	VC3 INC	226.00
05/08/2024	GEN	49793	7250	VISA	3,350.47
05/08/2024	GEN	49794	3381	WINN TELECOM	146.37
05/08/2024	GEN	49795	7161	YOUR FLEETCARD PROGRAM	1,635.37
05/08/2024	GEN	49796	2970	ROWE PROFESSIONAL SERV COMPANY	9,258.25

GEN TOTALS:

Total of 37 Checks:	33,034.59
Less 0 Void Checks:	0.00
Total of 37 Disbursements:	33,034.59

05/03/2024 12:08 PM
User: JAMIE
DB: Ithaca

CHECK REGISTER FOR CITY OF ITHACA
CHECK DATE FROM 04/25/2024 - 05/08/2024

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GRANT GRANT PROGRAM					
05/08/2024	GRANT	1251	7297	FERGUSON WATERWORKS #3386	786.00
05/08/2024	GRANT	1252	2970	ROWE PROFESSIONAL SERV COMPANY	3,893.75
GRANT TOTALS:					
Total of 2 Checks:					4,679.75
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					4,679.75
<hr/>					
REPORT TOTALS:					
Total of 39 Checks:					37,714.34
Less 0 Void Checks:					0.00
Total of 39 Disbursements:					37,714.34

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: A-1 TRUCK PARTS, INC.			
198-493051	LUBE SPIN ON	47.73	
TOTAL VENDOR A-1 TRUCK PARTS, INC.		47.73	
VENDOR NAME: ALMA TRUE VALUE HARDWARE			
A78240	PAINT & SUPPLIES	1,063.52	
TOTAL VENDOR ALMA TRUE VALUE HARDWARE		1,063.52	
VENDOR NAME: APPLIED INNOVATION			
2483044	4/11 - 7/10 2024 COPIES - LIBRARY	263.54	
2491388	1/ 27 - 4/26 2024 COPIES	375.85	
TOTAL VENDOR APPLIED INNOVATION		639.39	
VENDOR NAME: AUTO VALUE ITHACA			
308-748180	PM AW46 HYDRAULIC	211.98	
308-748899	HI POWER BELT	11.69	
TOTAL VENDOR AUTO VALUE ITHACA		223.67	
VENDOR NAME: BLACKSTONE PUBLISHING			
2121461	BOOKS ON CD	107.26	
2116817	BOOKS ON CD	103.97	
TOTAL VENDOR BLACKSTONE PUBLISHING		211.23	
VENDOR NAME: BRODART CO.			
637801	BOOK COVERS	20.62	
TOTAL VENDOR BRODART CO.		20.62	
VENDOR NAME: CENGAGE LEARNING INC / GALE			
84085583	BOOKS	41.23	
84186881	BOOKS	54.73	
84187124	BOOKS	51.73	
84227787	BOOKS	41.98	
84076063	BOOKS	27.99	
84108673	BOOKS	25.99	
84113130	BOOKS	25.60	
84113582	BOOKS	31.19	
84190318	BOOKS	43.53	
84219696	BOOKS	21.44	
TOTAL VENDOR CENGAGE LEARNING INC / GALE		365.41	
VENDOR NAME: CHERRY LAKE PUBLISHING			
259184	CHILDREN'S BOOKS	128.85	
TOTAL VENDOR CHERRY LAKE PUBLISHING		128.85	
VENDOR NAME: CINTAS CORP.			
5208302246	FIRST AID	220.52	
TOTAL VENDOR CINTAS CORP.		220.52	
VENDOR NAME: CLEANING SOLUTIONS			
11580	3/2024 CLEANING - COMMUNITY CENTER	200.00	
11619	4/2024 CLEANING - LIBRARY	150.00	
11723	5/2024 CLEANING - COMMUNITY CENTER	200.00	
TOTAL VENDOR CLEANING SOLUTIONS		550.00	
VENDOR NAME: CMS INTERNET LLC			
N5783-95	5/2024 SERVICE	376.58	
TOTAL VENDOR CMS INTERNET LLC		376.58	
VENDOR NAME: COUGHLAN COMPANIES LLC			
351933	CHILDREN'S BOOKS	257.44	
TOTAL VENDOR COUGHLAN COMPANIES LLC		257.44	
VENDOR NAME: DBI BUSINESS INTERIORS			
501414-0	PAPER	85.98	
TOTAL VENDOR DBI BUSINESS INTERIORS		85.98	
VENDOR NAME: FERGUSON WATERWORKS # 3386			
0198242	PSI NSF BLUE	786.00	

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: FERGUSON WATERWORKS # 3386			
	TOTAL VENDOR FERGUSON WATERWORKS # 3386	786.00	
VENDOR NAME: GRATIOT AREA CHAMBER OF			
19999	COMMUNITY CELEBRATION TICKETS	70.00	
19988	ATHENA LUNCHEON TICKETS	45.00	
	TOTAL VENDOR GRATIOT AREA CHAMBER OF	115.00	
VENDOR NAME: HUB'S D&J TIRE SERVICE			
1000082063	TIRE REPAIR	31.75	
	TOTAL VENDOR HUB'S D&J TIRE SERVICE	31.75	
VENDOR NAME: HUYCK CROP SPECIALTIES LLC			
202407	STRAW BALES	240.00	
	TOTAL VENDOR HUYCK CROP SPECIALTIES LLC	240.00	
VENDOR NAME: ITHACA DDA			
23-330	REIMBURSE DDA DOLLARS	25.00	
	TOTAL VENDOR ITHACA DDA	25.00	
VENDOR NAME: KCI - KENT COMMUNICATIONS INC			
334448	PROCESS & MAIL QTRLY UTILITY BILLS	332.00	
334911	PROCESS & MAIL MONTHLY UTILITY BILLS	368.56	
	TOTAL VENDOR KCI - KENT COMMUNICATIONS INC	700.56	
VENDOR NAME: NAPA AUTO PARTS			
565738	V BELT	27.89	
565955	BATTERY, CORE DEPOSIT	179.99	
	TOTAL VENDOR NAPA AUTO PARTS	207.88	
VENDOR NAME: PARAGON LABORATORIES INC			
36037-243492	WSL EFFLUENT LL HG	384.00	
36037-243491	WWSL DISCHARGE	103.00	
36037-243490	WWSL EFFLUENT PFAS	530.00	
36037-243667	WWSL EFFLUENT LL HG	68.00	
36037-243524	WWSL INFLUENT	424.00	
36037-243525	WWSL - EFFLUENT	399.00	
	TOTAL VENDOR PARAGON LABORATORIES INC	1,908.00	
VENDOR NAME: PITNEY BOWES INC			
1025112002	EZ SEAL	82.99	
	TOTAL VENDOR PITNEY BOWES INC	82.99	
VENDOR NAME: QUILL			
38459803	OFFICE & PAPER SUPPLIES	307.22	
	TOTAL VENDOR QUILL	307.22	
VENDOR NAME: ROWE PROFESSIONAL SERV COMPANY			
112608	PROJECT 2300716 - 2024 WATER MAIN IMPROV	9,258.25	
112611	PROJECT 2400195 - CWSRF & DWSRF PLANS	2,867.50	
112609	PROJECT 2300760 - 2023 WATER RELIABILITY	3,390.00	
112604	PROJECRT 22W0010 - COMMERCIAL WATER SERV	3,893.75	
	TOTAL VENDOR ROWE PROFESSIONAL SERV COMPANY	19,409.50	
VENDOR NAME: SCHOLASTIC LIBRARY PUBLISHING			
59154113	CHILDREN'S BOOKS	134.11	
59218050	CHILDREN'S BOOKS	20.02	
	TOTAL VENDOR SCHOLASTIC LIBRARY PUBLISHING	154.13	
VENDOR NAME: SELF SERVE LUMBER CO.			
105857	CONCRETE MIX	13.18	
104075	CONCRETE MIX	13.18	
105913	KEYS, WASP SPRAY, GLOVES	57.69	
104139	LIGHT BULBS	8.69	
104567	BATTERIES	11.89	
104662	BATTERIES, PRO IMPACT, CONNECTOR	65.16	
105620	BLU ADV MULTISURFACE	12.99	
105624	THREADED ROD	8.59	
105926	BALL VALVE	11.99	

05/03/2024 12:14 PM
 User: JAMIE
 DB: Ithaca

INVOICE APPROVAL REPORT FOR CITY OF ITHACA
 EXP CHECK RUN DATES 04/25/2024 - 05/08/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: SELF SERVE LUMBER CO.			
	TOTAL VENDOR SELF SERVE LUMBER CO.	203.36	
VENDOR NAME: SPENCER BARRETT			
INVOICE	REIMBURSE FOR SPRAY LICENSE	75.00	
	TOTAL VENDOR SPENCER BARRETT	75.00	
VENDOR NAME: STATE CHEMICAL SOLUTIONS			
903305504	4/2024 WASTE WATER PROGRAM	532.70	
903325467	4/2024 WASTE WATER PROGRAM	1,862.23	
	TOTAL VENDOR STATE CHEMICAL SOLUTIONS	2,394.93	
VENDOR NAME: TOWN & COUNTRY GROUP			
35342	SERVICE CALL BARBER & PINE RIVER	375.43	
	TOTAL VENDOR TOWN & COUNTRY GROUP	375.43	
VENDOR NAME: TRINITY TRUCK & TRAILER SERVICE			
187975	CHECK SENSOR	133.90	
	TOTAL VENDOR TRINITY TRUCK & TRAILER SERVICE	133.90	
VENDOR NAME: TWIN CITY LANDSCAPE INC			
268682	WEED CONTROL	103.00	
	TOTAL VENDOR TWIN CITY LANDSCAPE INC	103.00	
VENDOR NAME: ULINE			
176754201	BARRIERS W/BELTS	911.54	
	TOTAL VENDOR ULINE	911.54	
VENDOR NAME: VC3 INC			
146142	4/2024 CLOUD PROTECTION AGREEMENT	46.00	
146141	4/2024 - MICROSOFT 260 AGREEMENT	180.00	
	TOTAL VENDOR VC3 INC	226.00	
VENDOR NAME: VISA			
8622	4/2024 CHARGES	3,350.47	
	TOTAL VENDOR VISA	3,350.47	
VENDOR NAME: WINN TELECOM			
0410000682	5/2024 CHARGES - CITY	146.37	
	TOTAL VENDOR WINN TELECOM	146.37	
VENDOR NAME: YOUR FLEETCARD PROGRAM			
BC685	3/2024 FUEL	1,635.37	
	TOTAL VENDOR YOUR FLEETCARD PROGRAM	1,635.37	
GRAND TOTAL:		37,714.34	

36TH ANNUAL DOWNTOWN ITHACA DUST OFF CAR, TRUCK & CYCLE SHOW

SUNDAY MAY 19TH, 12 TO 4, \$5 ENTRY,
TIRE VOUCHER, GRAND PRIZES, CASH
DRAWINGS, VETERAN DRAWINGS & MORE!
RAIN-DATE JUNE 2ND, INFO - 989-763-1063

ENTER SHOW ON NORTH PINE RIVER

MUSIC BY
MONIQUE
DOOLITTLE



FLIERS COMPLIMENTS OF E & S GRAPHICS OF ITHACA

ITHACA PROMOTIONAL COMMITTEE PRESENTS

ST. LOUIS STEEL BANDS



FRIDAY
MAY
17

EVENT START
6:30PM

BAND START
7:30PM

DOWNTOWN
ITHACA

FREE
ADMISSION

2024 Harvest Level Sponsors



ITHACA PROMOTIONAL COMMITTEE PRESENTS

ROCK THE BLOCK

DOWNTOWN PARTY



**FRIDAY
MAY
18
4-10PM**

**LIVE BAND
MECHANICAL BULL
INFLATABLE RIDES
KIDS GAMES & ACTIVITIES
SOCIAL DISTRICT
SIDEWALK SALES
RESTAURANT SPECIALS
FOOD & DRINKS
VENDOR BOOTHS
RAFFLES & PRIZES
... SO MUCH MORE!**

**DOWNTOWN
ITHACA
FUN FOR
ALL AGES
FREE
ADMISSION**

2024 HARVEST LEVEL SPONSORS



Interested in being a Sponsor? Email Sara at lorettaslaundry1@gmail.com



GRATIOT AREA
Chamber
OF COMMERCE

Ribbon Cutting

The Hayloft

Located inside the Village Shoppes

Sage & Barrel

Wicked Chicken & Co

Loretta's Laundry - A Western Boutique

with Multiple Vendors

Friday, May 17

4:00 pm

108 E Center St, Ithaca



2023 ANNUAL REPORT PLANNING COMMISSION & ZONING BOARD OF APPEALS

2023 Zoning Applications					
	Number of Applications	Reviewed & Approval	Sent to Planning	Sent to Zoning	Applicant Withdrawal
January	1	1			
February	3	2	1		
March	4	3	1		
April	2	2			
May	6	5			1
June	3	2	1		
July	1	1			
August	2	2			
September	8	6	2		
October	3	3			
November	2	0	2		
December	1	1			
TOTALS	36	28	7		1

SUMMARY

Residential: Single Family New Construction – 0
 Addition to House – 3
 Garage/Accessory Building – 7
 Deck/Porch/Wheelchair Ramp – 9
 Fence – 7
 Other – 0

Commercial: Business New Construction – 1
 Additions/Alterations & Remodeling – 3
 Signage - 6

PLANNING COMMISSION MEMBERSHIP		
Member	Title	Term Expires
Brett Baublitz	Mayor	Nov 2025
Richard Teal	Chair	06/30/2024
George Bailey	Commissioner	06/30/2024
Jared Macha	Commissioner	06/30/2025
Vacant	Commissioner	06/30/2025
Jerry Timmons	Commissioner	06/30/2026
Mary Beth Mates	Commissioner	06/30/2026

ZONING BOARD OF APPEALS MEMBERSHIP		
Member	Title	Term Expires
Clark Hubbard	Councilperson	Nov 2027
Vacant	Member-at-large	06/30/2027
Jim Wideman	Member-at-large	06/30/2027
Steve Sigafoose	Alternate	06/30/2027
George Bailey	Alternate	06/30/2027

2023 ZONING APPLICATIONS

Number	Date Paid	Fee	Name	Address	Type	Under Zoning Admin Review	Forward to PC or ZBA Meeting	Public Hearing Date if needed	Date Approved	File & Scan in Assessing
23-Z309	1/19/2023	\$ 50	Meagan Ridgell	630 S Pine River	addition/entryway enclosure	X	na	na	1/23/2023	1/26/2023
23-Z310	2/8/2023	\$ 25	Gerald Bigelow	613 S Main	Fence	X	na	na	2/24/2023	3/10/2023
23-Z311	2/21/2023	\$ 150	ZFS	1266 E Washinton Rd	storage bins - silos	X	2/14/2023	2/14/2023	2/14/2023	2/14/2023
23-Z312	2/9/2023	\$ 150	Trinity Truck/Doug Dice	180 Industrial Parkway	parking lot	X	3/14/2023	3/14/2023	3/14/2023	5/18/2023
23-Z313	2/15/2023	\$ 35	Great Lakes/Unique Signs	1335 E Center	signs	X	na	na	2/24/2023	3/10/2023
23-Z314	3/14/2023	\$ 25	MMD Signs/Farmers Ins	105 S Jeffery Ave	sign	X	na	na	3/13/2023	3/13/2023
23-Z315	1/11/2023	waived	Ithaca South Elementary	400 Webster	accessory building	X	na	na	3/13/2023	3/11/2023
23-Z316	4/13/2023	\$ 50	Samantha Davidson	401 Barber	deck	X	na	na	4/27/2023	4/27/2023
23-Z317	5/5/2023	\$ 25	John Raducha	311 N Main	fence	X	na	na	5/5/2023	5/5/2023
23-Z318	5/9/2023	\$ 25	Alan Schafer	220 N Main	Fence	X	na	na	5/11/2023	5/17/2023
23-Z319	6/12/2023	\$ 150	ZFS	1266 E Washinton Rd	truck scale	X	6/13/2023	6/13/2023	6/13/2023	7/17/2023
23-Z320	5/10/2023	\$ 25	Creative Moments-Joe Pad	108 E Center St, Suite A	Sign	X				Withdraw/refund (Ryan Smith denied)
23-Z321	4/21/2023	\$ 35	Midwest Signs/Bigby Coffe	1244 E Center St. Sutie B	sign	X	na	na	4/27/2023	5/17/2023
23-Z322	5/17/2023	\$ 150	Corinne McCoy	625 E North St	shed	X	na	na	5/22/2023	5/23/2023
23-Z323	3/27/2023	\$ 25	William Griffin	321 E North St	gazebo	X	na	na	3/28/2023	5/18/2023
23-Z324	3/27/2023	\$ 150	Dukay LLC/Doug Dice	331 Industrial Pkwy	accessory building/parking	X	9/12/2023	9/12/2023	9/12/2023	9/12/2023
23-Z325	5/17/2023	\$ 50	Brett Baublitz	508 S Jeffery	house/garage addition	X	na	na	5/17/2023	5/18/2023
23-Z326	5/23/2023	\$ 50	Jason North	725 Serenity Drive	deck/gazebo	X	na	na	5/23/2023	5/23/2023
23-Z327	6/26/2023	\$ 50	Gordon Rummer	540 Norton Gibbs Dr	shed	X	na	na	6/29/2023	7/17/2023
23-Z328	6/26/2023	\$ 25	Meghann McKnight	232 Brown	Fence	X	na	na	6/29/2023	7/17/2023
23-Z329	7/17/2023	\$ 50	Terry Peet	72 Meadow Lane	deck	X	na	na	7/17/2023	7/17/2023
23-Z330	7/21/2023	\$ 50	Scott Merchant	120 Gwinner St	house/garage addition	X	na	na	8/29/2023	8/29/2023
23-Z331	8/17/2023	\$ 150	Tim & Jackie MacDonald	601 Norton Gibbs	detached garage	X	9/12/2023	9/12/2023	9/12/2023	9/12/2023

2023 ZONING APPLICATIONS

Number	Date Paid	Fee	Name	Address	Type	Under Zoning Admin Review	Forward to PC or ZBA Meeting	Public Hearing Date if needed	Date Approved	File & Scan in Assessing
23-Z332	8/4/2023	\$ 50	Tom Curell	515 N Elm Street	Shed	X	na	na	8/16/2023	8/16/2023
23-Z333	9/12/2023	\$ 50	William Feters Contractor	805 E Arcada St	deck roof	X	na	na	9/12/2023	9/12/2023
23-Z334	9/12/2023	\$ 25	Kassey Wojan	307 S Ithaca St	fence	X	na	na	9/12/2023	9/12/2023
23-Z335	9/18/2023	\$ 50	Susan Greear	117 N Barnes St	detached garage	X	na	na	9/22/2023	9/22/2023
23-Z336	9/22/2023	\$ 25	Midway Signs/Subway	1416 E Center St	sign	X	na	na	9/29/2023	9/29/2023
23-Z337	10/12/2023	\$ 150	Trident Manufacturing	1102 Industrial Pkwy	rebuild from fire	X	11/14/2023	11/14/2023	11/14/2023	11/14/2023
23-Z338	9/22/2023	\$ 25	St Paul the Apostle	121 N Union St	sign	X	na	na	9/22/2023	9/22/2023
23-Z339	9/15/2023	\$ 50	Terrill Schneider	1020-1028 E North St	storage building/parking area	X	na	na	9/22/2023	9/22/2023
23-Z340	9/26/2023	\$ 50	William Feters Contrator	805 E Arcada St	garage	X	na	na	10/3/2023	10/3/2023
23-Z341	9/27/2023	\$ 150	Jamie Litwiller	711 E Center St	shed	X	11/14/2023	11/14/2023	11/14/2023	11/14/2023
23-Z342	10/20/2023	\$ 25	Rebecca Amuski	355 Norton Gibbs St	fence	X	na	na	10/23/2023	10/23/2023
23-Z343	10/23/2023	\$ 25	Cynthia Burt	517 Westwind Lane	Fence	X	na	na	10/24/2023	10/24/2023
23-Z344	12/14/2023	\$ 50	Josh Brewer	208 E Emerson	pergula	X	na	na	12/15/2023	12/15/2023



2023 ANNUAL REPORT PLANNING COMMISSION & ZONING BOARD OF APPEALS

Planning Commission

February 14, 2023 Commercial Site Plan Review

Manager Conn presented a site plan review for Zeeland Farm Services located at 1266 E Washington Rd. The proposed plan is to construct four additional grain storage bins. The new storage bins will be placed side by side with the four storage bins that already exist on the property. Discussion was held.

Moved by Macha, second by Roethlisberger to approve the addition of four grain storage bins at ZFS. Motion carried.

March 14, 2023 Commercial Site Plan Review

Manager Conn presented a site plan review for Trinity Truck & Trailer located at 180 Industrial Parkway. The proposed plan is for an employee parking lot, measuring 226'x65'-6" to be constructed on the west side of the existing building. Ordinance requires parking lots to be hard-surfaced with concrete or plant-mixed bituminous material and shall be graded and drained to dispose of surface water. Doug Dice confirmed that the plan is to have a paved surface parking lot with 29 spaces. Discussion was held.

Moved by Timmons, second by Roethlisberger to approve the construction of a paved parking lot as submitted, at Trinity Truck & Trailer. Motion carried.

June 13, 2023 Industrial Site Plan Review

Manager Conn presented a site plan review for Zeeland Farm Services located at 1266 E Washington Rd. The proposed plan is to construct another truck scale to the east of the three existing scales. Discussion was held.

Moved by Timmons, second by Mates to approve the addition of a truck scale at ZFS. Motion carried.

September 12, 2023 Residential Site Plan Review

Manager Conn presented a special use permit review for Tim and Jackie McDonald located at 601 Norton Gibbs Drive. The proposed plan is for a 24x32 accessory building. A special use permit is needed for an additional 268 square feet. Discussion was held.

Moved by Timmons, second by Roethlisberger to approve the special use permit. Motion carried.

Planning Commission cont

September 12, 2023 Commercial Site Plan Review

Manager Conn presented a site plan review for Dukay LLC dba Trinity Truck and Trailer for an assembly building. Discussion was held. Manager Conn addressed the clean up of this property and the one at 180 Industrial Pkwy. Specifically, the city needs to see cleaner up and organization at the 180 Industrial Pkwy parcel, and addressed the parking of trailers at 331 Industrial Pkwy that was a stipulation to not have happen upon the approval of their previous site plan review of same property. Mr. LaLonde expressed they were continuing to work on the clean up and this project would help with efficiencies and moving trailers through to completion quicker. He also stated they had recently purchased a new parcel that would also help.

Moved by Timmons, second by Roethlisberger to approve the site plan. Motion carried.

November 14, 2023 Residential Site Plan Review

Manager Conn presented a special use permit review for Jamie Litwiller located at 711 E Center Street. The proposed plan is for a 10' x 16' accessory building. The property currently has a 768sqft. detached garage, adding 160sqft. shed will surpass the maximum allowed of 864. A special use permit is needed for an additional 64 square feet. Discussion was held.

Moved by Roethlisberger, second by Macha to approve the special use permit. Motion carried.

November 14, 2023 Commercial Site Plan Review

Manager Conn presented a site plan review for Trident Manufacturing. This project is for a steel building to be located at 1102 Industrial Parkway. The 4,000 square foot building is replacing the structure that recently burned down. The new structure is being placed on the existing foundation. The existing structure is about 20 ft. off the boundary line to the West. The proposed addition should not intrude any further to that side boundary line. Discussion was held.

Moved by Baublitz, second by Timmons to approve the site plan for a 4,000 square foot accessory building at 1102 Industrial Parkway. Motion carried.

Zoning Board of Appeals - None to Report



SPECIAL EVENTS APPLICATION FORM

Name of Event: SAINT LOUIS STEEL BANDS CONCERT

Date of Event: 5/17 Total Hours (including set-up & clean-up) 5

Event Start Time: 630 PM Event End Time: 930 PM

Requested Location of Event: MEMORIAL PARK / DOWNTOWN

Type of Event: Ceremony Festival Fundraiser 5k/10k Run
 Concert Celebration Other

What is the anticipated attendance?: 150

Description of Event: IPC IS BRINGING THE BAND TO HELP PROMOTE BUSINESSES + INCREASE FOOT TRAFFIC + VISIBILITY

Will there be food/beverages/merchandise sold at the event?: Yes No

If Yes, describe: HOT DOG VENDOR, LEMONADE VENDOR
(Provide a copy of Health Department approval and liquor license, if applicable)

Will there be amplification of music or speakers?: Yes No

Will there be an admission fee? Yes No If Yes, please include admission fee details:

Organization Name: ITHACA PROMOTIONAL COMMITTEE

Address: _____ Phone: _____

Responsible Party: JOSH STRANO Phone: 909-763-2264

Email Address: josh@miazmarketingsolutions.com

Are City Services being requested?: Yes No (Fees may be charged for City services)

- Police Fire First Responder Standby DPW/Traffic; barricades, trash etc.

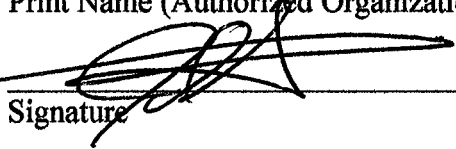
If yes, describe in detail what services: STREET BLOCKADES AT CENTER + MAIN AND CENTER + PINE RIVER

IDEMNIFICATION AGREEMENT

I understand that the filing of this application does not ensure approval of a Community Event. I also understand that all Community Events organizers and participants must comply with applicable City ordinances, traffic rules, state health laws, fire codes and liquor licensing regulations. I further understand that an incomplete application may be cause for the denial of this event.

The Host Organization and/or the Event Organizer(s) agree to defend, indemnify and hold harmless the City of Ithaca and the City's employees, officers, City council members and volunteers harmless from any and all losses, damages, claims for damage, liability, lawsuits, judgment expenses and costs arising from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including but not limited to attorney fees, cost and expert fees) arising out of or attributed to the issuance⁴ of the applicant's Community Event Permit regardless of where the injury, death or damage may occur, unless such injury, death or damage is caused by the sole negligence or willful misconduct of the City.

The Host Organization and/or Event Organizers(s) agree to provide satisfactory evidence of, and shall thereafter maintain during the specified Community Event, such insurance policies and coverages in the type, limits, forms and rating required by the City, naming the City as an additional insured and copy provided upon event approval.

<u>JOSH STRAND</u>	<u>CAAIR / IPC</u>
Print Name (Authorized Organization Official)	Title
	<u>4/24/24</u>
Signature	Date



SPECIAL EVENTS APPLICATION FORM

Name of Event: Rock the Block Downtown Party

Date of Event: May 18, 2024 Total Hours (including set-up & clean-up) 9

Event Start Time: 4pm Event End Time: 10pm

Requested Location of Event: Downtown, on Center from Main to Pine River

Type of Event: [] Ceremony [] Festival [] Fundraiser [] 5k/10k Run
[] Concert [] Celebration [] Other

What is the anticipated attendance?: 300

Description of Event: We will have free entertainment, games and business/organization booths throughout downtown to help bring awareness and traffic to our community

Will there be food/beverages/merchandise sold at the event?: [] Yes [] No

If Yes, describe: WE WILL BE SELLING BEER AS A FUNDRAISER FOR THE IPC
(Provide a copy of Health Department approval and liquor license, if applicable)

Will there be amplification of music or speakers?: [] Yes [] No

Will there be an admission fee? [] Yes [] No If Yes, please include admission fee details:

Organization Name: Ithaca Promotional Committee

Address: Phone:

Responsible Party: Josh Strand Phone: 989-763-2264

Email Address: josh@miazmarketingsolutions.com

Are City Services being requested?: [] Yes [] No (Fees may be charged for City services)

[] Police [] Fire [] First Responder Standby [] DPW/Traffic; barricades, trash etc.

If yes, describe in detail what services: Blockades at Center St at Pine River and Main St intersections and extra trash containers

IDEMNIFICATION AGREEMENT

I understand that the filing of this application does not ensure approval of a Community Event. I also understand that all Community Events organizers and participants must comply with applicable City ordinances, traffic rules, state health laws, fire codes and liquor licensing regulations. I further understand that an incomplete application may be cause for the denial of this event.

The Host Organization and/or the Event Organizer(s) agree to defend, indemnify and hold harmless the City of Ithaca and the City's employees, officers, City council members and volunteers harmless from any and all losses, damages, claims for damage, liability, lawsuits, judgment expenses and costs arising from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including but not limited to attorney fees, cost and expert fees) arising out of or attributed to the issuance of the applicant's Community Event Permit regardless of where the injury, death or damage may occur, unless such injury, death or damage is caused by the sole negligence or willful misconduct of the City.

The Host Organization and/or Event Organizers(s) agree to provide satisfactory evidence of, and shall thereafter maintain during the specified Community Event, such insurance policies and coverages in the type, limits, forms and rating required by the City, naming the City as an additional insured and copy provided upon event approval.

Josh Strand	Chair/IPC
_____ Print Name (Authorized Organization Official)	_____ Title

_____ Signature	4/17/24 Date
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**City of Ithaca
Downtown Development Authority
Regular Meeting Minutes
April 16, 2024**

The regular meeting of the City of Ithaca Downtown Development Authority was called to order at 10:30 a.m. by Chair Janet Strong.

Members Present: Kevin Collison, Marci Browne, Kim Hodge, Janet Strong and Deb Vusich.

Members Absent: Shelly Betancourt and Jared Macha.

City Staff Present: City Manager, Jamey Conn and DDA Coordinator, Shelly Moffit.

Approval of Meeting Agenda

Motion by Browne, second by Collison to approve the meeting agenda as presented; motion carried.

Approval of Regular Meeting Minutes

Motion by Vusich, second by Browne to approve the Regular DDA Meeting minutes from December 12, 2023; motion carried.

Public Comment: None

Unfinished Business

No unfinished business

New Business

- **Financial Reports.** The Board reviewed the DDA check register from 12/20/23 – 4/17/24, balance sheets and revenue/expense reports for the period ending 3/31/24. After review, motion by Vusich, second by Browne to approve the financial reports; motion carried.
- **Proposed 2024-2025 Budget.** The proposed 2024-2025 DDA Budget was presented to the board. After review, motion by Vusich, second by Collison to approve the 2024-2025 Budget as presented; motion carried. Collison suggested asking for an increase in the City's contribution to the DDA Revenue of \$5,000. Currently the city contributes \$10,000.
- **Downtown Flower Quotes.** Quotes for the downtown flowerpots were received from Twin City Landscape for \$1368 and Godley's Country Floral for \$950. After discussion, motion by Browne, second by Collison to approve the quote from Godley's Country Floral for \$950; motion carried.
- **2024 Farmers Market.** There had been an inquiry about how many spaces a vendor could occupy during the market. After discussion, it was agreed that each vendor could have one space at no cost. If additional space were needed it would be a \$100 fee for the season.
- **Board Terms Expiring.** DDA board members Janet Strong and Shelly Betancourt's terms are expiring June 30, 2024. There is also a board position open for one individual who is a resident of the downtown district.

- Update on New Businesses. DDA Coordinator Moffit updated the Board on the following businesses: Jessica Williams of Rusted Roses is waiting on ordered items and for the electrician but is making progress. Jackie Woolston of Captured Memories has moved her business from upstairs above the Wagon Wheel Restaurant to the former Pink Cactus building. She is excited to have a downtown store front with windows to display her portraits. Robert and Karen Smith who purchased the former Sign of the Times building are waiting on the weather to replace the roof. Once the roof is replaced they will begin the repairs and upgrades to the inside of the store front.

Staff Updates

DDA Coordinator Moffit submitted her DDA Activity Report which highlighted the Good Morning Gratiot New Business Awards banquet, new businesses The Hay Loft, The Bulldog Group-Five Star Real Estate, and Lace and Grace Clothing Company, the Art Expo Banners and Farmers Market sponsorships.

City Manager Jamey Conn touched base on the downtown construction replacing lead service lines to the business. The first half of the project should be completed April 19th and then they will begin on the East side of the downtown. It is projected to be completed May 10th.

Roundtable Discussion

Browne informed the board that the Gratiot Area Chamber of Commerce is holding their Community Celebration on Thursday, May 2nd at 6pm at the Central Michigan Youth for Christ. The theme this year is “Let’s Go To The Movies.” This is when the Ithaca Person of the Year will be announced.

Public Comments

No public comment was offered.

Adjournment

Being no further business to come before the Board, motion by Vusich , second by Browne to adjourn the meeting at 11:02 a.m.; motion carried.

The next Regular DDA Meeting will be scheduled for May 14, 2024 at 10:30 a.m.

Marci Browne, Secretary/Treasurer

Shelly Moffit, Recording Secretary

CITY OF ITHACA (MICHIGAN) WATER SYSTEM

CASH FLOW ANALYSIS – 20-YEAR DWSRF BOND ISSUE

	<u>2023/24</u>	<u>One-Time Increase</u>	<u>2024/25</u>	<u>Increases Per Year</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
Assumptions								
City:								
Meter Equivalents	1,686		1,686		1,686	1,686	1,686	1,686
Base Ready to Serve Charge (monthly)	\$4.38	15.00%	\$5.04	5.00%	\$5.29	\$5.55	\$5.83	\$6.12
Billable Flow (up to 167,000 gals)	57,158		57,158		57,158	57,158	57,158	57,158
Usage Rate Charge (up to 167,000 gals)	\$6.89	15.00%	\$7.92	5.00%	\$8.32	\$8.74	\$9.17	\$9.63
Billable Flow (167,000 gals and up)	11,280		11,280		11,280	11,280	11,280	11,280
Usage Rate Charge (167,000 gals and up)	\$3.79	15.00%	\$4.36	5.00%	\$4.58	\$4.81	\$5.05	\$5.30
Outside City:								
Meter Equivalents	3		3		3	3	3	3
Base Ready to Serve Charge (monthly)	\$8.76		\$10.07		\$10.58	\$11.11	\$11.66	\$12.25
Billable Flow (up to 167,000 gals)	131		131		131	131	131	131
Usage Rate Charge (up to 167,000 gals)	\$13.78		\$15.85		\$16.64	\$17.47	\$18.34	\$19.26
<i>Typical homeowner's monthly bill (assumes 4,500 gallons/month)</i>	\$35.39		\$40.69		\$42.73	\$44.86	\$47.11	\$49.46
Revenues								
City:								
Base Ready to Serve Revenue	\$88,609		\$101,901		\$106,996	\$112,346	\$117,963	\$123,861
Usage Rate Revenue (up to 167,000 gals)	393,819		452,891		475,536	499,313	524,278	550,492
Usage Rate Revenue (167,000 gals and up)	42,751		49,164		51,622	54,203	56,913	59,759
Outside City:								
Base Ready to Serve Revenue	315		363		381	400	420	441
Usage Rate Revenue (up to 167,000 gals)	1,805		2,076		2,179	2,288	2,403	2,523
Other	39,505		39,505		39,505	39,505	39,505	39,505
Total Revenues	566,805		645,899		676,219	708,055	741,482	776,581
Less: Total Operating Expenditures	(526,402)		(543,280)		(560,367)	(578,012)	(596,233)	(615,050)
Net Operating Revenue	40,403		102,620		115,852	130,043	145,249	161,531
Less: Estimated Debt Service #1 2024 DWSRF Bonds [1]	-		(17,000)		(28,000)	(84,000)	(84,000)	(84,000)
Less: Estimated Debt Service #2 2025 DWSRF Bonds [2]	-		-		(20,000)	(95,000)	(95,000)	(95,000)
Net Cash Flow	\$40,403		\$85,620		\$67,852	(\$48,957)	(\$33,751)	(\$17,469)
Cash & Investments	\$542,606	\$583,008	\$668,628		\$736,480	\$687,524	\$653,773	\$636,304

[1] Estimated debt service payments based on a \$1,361,542 20-year DWSRF bond issue repayment at the current overburdened interest rate (2.000%).

Total project cost is assumed \$2,590,000 with \$1,228,458 of grant and \$66,542 of principal forgiveness.

[2] Estimated debt service payments based on a \$1,476,000 20-year DWSRF bond issue repayment at an estimated interest rate (2.000%).

Total project cost is assumed \$1,476,000 assuming no grant and no principal forgiveness.

CITY OF ITHACA (MICHIGAN) WATER SYSTEM

CASH FLOW ANALYSIS – 30-YEAR DWSRF BOND ISSUE

	<u>2023/24</u>	<u>One-Time Increase</u>	<u>2024/25</u>	<u>Increases Per Year</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
Assumptions								
City:								
Meter Equivalents	1,686		1,686		1,686	1,686	1,686	1,686
Base Ready to Serve Charge (monthly)	\$4.38	15.00%	\$5.04	5.00%	\$5.29	\$5.55	\$5.83	\$6.12
Billable Flow (up to 167,000 gals)	57,158		57,158		57,158	57,158	57,158	57,158
Usage Rate Charge (up to 167,000 gals)	\$6.89	15.00%	\$7.92	5.00%	\$8.32	\$8.74	\$9.17	\$9.63
Billable Flow (167,000 gals and up)	11,280		11,280		11,280	11,280	11,280	11,280
Usage Rate Charge (167,000 gals and up)	\$3.79	15.00%	\$4.36	5.00%	\$4.58	\$4.81	\$5.05	\$5.30
Outside City:								
Meter Equivalents	3		3		3	3	3	3
Base Ready to Serve Charge (monthly)	\$8.76		\$10.07		\$10.58	\$11.11	\$11.66	\$12.25
Billable Flow (up to 167,000 gals)	131		131		131	131	131	131
Usage Rate Charge (up to 167,000 gals)	\$13.78		\$15.85		\$16.64	\$17.47	\$18.34	\$19.26
<i>Typical homeowner's monthly bill (assumes 4,500 gallons/month)</i>	\$35.39		\$40.69		\$42.73	\$44.86	\$47.11	\$49.46
Revenues								
City:								
Base Ready to Serve Revenue	\$88,609		\$101,901		\$106,996	\$112,346	\$117,963	\$123,861
Usage Rate Revenue (up to 167,000 gals)	393,819		452,891		475,536	499,313	524,278	550,492
Usage Rate Revenue (167,000 gals and up)	42,751		49,164		51,622	54,203	56,913	59,759
Outside City:								
Base Ready to Serve Revenue	315		363		381	400	420	441
Usage Rate Revenue (up to 167,000 gals)	1,805		2,076		2,179	2,288	2,403	2,523
Other	39,505		39,505		39,505	39,505	39,505	39,505
Total Revenues	566,805		645,899		676,219	708,055	741,482	776,581
Less: Total Operating Expenditures	(526,402)		(543,280)		(560,367)	(578,012)	(596,233)	(615,050)
Net Operating Revenue	40,403		102,620		115,852	130,043	145,249	161,531
Less: Estimated Debt Service #1 2024 DWSRF Bonds [1]	-		(17,000)		(28,000)	(62,000)	(62,000)	(62,000)
Less: Estimated Debt Service #2 2025 DWSRF Bonds [2]	-		-		(20,000)	(70,000)	(70,000)	(70,000)
Net Cash Flow	\$40,403		\$85,620		\$67,852	(\$1,957)	\$13,249	\$29,531
Cash & Investments	\$542,606	\$583,008	\$668,628		\$736,480	\$734,524	\$747,773	\$777,304

[1] Estimated debt service payments based on a \$1,361,542 30-year DWSRF bond issue repayment at the current overburdened interest rate (2.000%).

Total project cost is assumed \$2,590,000 with \$1,228,458 of grant and \$66,542 of principal forgiveness.

[2] Estimated debt service payments based on a \$1,476,000 30-year DWSRF bond issue repayment at an estimated interest rate (2.000%).

Total project cost is assumed \$1,476,000 assuming no grant and no principal forgiveness.